



## Dhahran Ahliyya Schools

**Regulation**

**Code:** JFBB/10-06-02-02

**Section:** Students

**Adopted:** 26/2/2013

### **REQUIREMENTS FOR ADMISSION INTO THE AMERICAN DIPLOMA PROGRAM**

#### **A. Requirements For A Student Entering The American Diploma Program**

##### **In The 9<sup>th</sup> Grade, FROM WITHIN DAS**

The requirements must be met in both grade 7 and grade 8 for the student to be accepted.

#### **1. At the end of grade 7:**

MAP results no more than 1.5 grade levels behind in English at the end of the year. Students who are 2 or more grade levels behind and who are aiming to enter the American Diploma program will have to submit a written plan about what they will do during the summer to raise their level and, before the beginning of the New Year, will have to show evidence of having implemented the plan.

#### **2. In grade 8:**

Beginning of the year: MAP results for English no more than one full grade behind grade level. Students who are more than 1 grade level behind and who are aiming to enter the American Diploma program will have to submit a written plan for what they will do inside and outside of the school to raise their level and will have to show evidence of implementing the plan.

End of the first semester: MAP results for English at least at the level for the beginning of the 8<sup>th</sup> grade. However, priority for admissions will be given to students who are on or above grade level. Students who are below grade level who are aiming to enter the American Diploma program will have to submit a written plan for what they will do during the rest of the year and the summer to raise their

level and, before the beginning of the new year, will have to show evidence on a test of having implemented the plan.

If arrangements with NWEA can be made and a student wishes to be re-tested in MAP, the student may do so but must pay the NWEA fee for an additional test. Positive results on this test will only influence admissions if there are still empty spaces in the class. If the number already registered in the class has reached the maximum, no further students may be added.

The decision regarding the number of sections that will be opened for the American Diploma program will be taken at the end of the first semester based on the number of students who are expected to be eligible. This early decision is necessary in order to complete any recruiting or purchase of instructional materials that might be needed. The consideration of additional students at the beginning of the 9th grade will only be for filling spaces left in the sections already opened, not for opening additional sections.

3. Recommendation by the English teachers and others who have taught the student other subjects in English with evidence showing that the student is capable of doing the work required in the American Diploma program.

#### B. Requirements For A Student Transferring Into The American Diploma Program In The 10<sup>th</sup> Grade, FROM WITHIN DAS.

1. In grade 8: MAP results no more than one grade level behind in English at the end of 8<sup>th</sup> grade.
2. In grade 9: MAP results on grade level for English and math in English by the time of the spring MAP test in the 9<sup>th</sup> grade
3. Existence of empty spaces in the class.
4. Recommendation by the English teachers and others who have taught the student other subjects in English confirming that the student is capable of doing the work required in the American Diploma program

Any other issues in relation to the admission of a student will be studied and decided on a case-by-case basis by the Committee for Guidance and Counseling for the Intermediate and Secondary levels.

#### C. Requirements For A Student Coming Into This Program, FROM OUTSIDE DAS.

In the case of students applying from outside DAS, they may be accepted if there is space and if they can provide clear evidence of being on grade level in English and math through the MAP and DAS-established tests in English and writing and in Arabic reading and writing. The principal will form a committee, including the person coordinating the American Diploma Program; to study the number of credits and courses of the student to be sure all the pre-requisites have been fulfilled for the grade level requested. The committee will also consider if current facilities are sufficient to make the adjustments required. The decision of the committee will be sent to the Department of Education in order to get final approval.

#### D. Role Of The Counselor In The Process

1. At the beginning of grade 6, meet with students and parents to help them understand the requirements and advise them on how to prepare themselves if this is the direction they want to take. This should include plans for work during the year and in the summers.
2. In grades 7 and 8, again meet with students and parents to evaluate progress and improve plans for during the year and the summers.
3. Through various means, help the students understand their own strengths and preferences to help them begin to define a career direction.

This regulation was adopted by:

Dr. Sally Alturki

**Date:** 26 February 2013