



مدارس الظهران الأهلية
Dhahran Ahliyya Schools

مجتمع تعليمي غير ربحي
A not-for-profit learning community

Internal Phone Extensions

Girls' School

2021/2022

Job Description/Place	Name	Ext.	Job Description/Place	Name	Ext.
School Administration			Kindergarten and Elementary Administration		
Vice President	Maha Al-Omair	8711	KG - 5 School Principal	Muntaha Alblwi	8716
Receptionist (Gate 2)	Razan Al-Harhi	1100	Administrative Assistant	Haifa Al-Dossary	1116
Admission Office	Thana Qulaisi	8726	School Nurse	Alya Al Hamouz	2206
Recruiting Administrative	Ala Khusheim	8727			
Responsible for Accreditation	Sahar Al-Masri	8712	Kindergarten		
Schools' Translator	Fatimah Alghamdi	1102	KG Academic Coach (Arabic)	Khadija Al-Amudi	1117
Accounting and Personnel Office			KG Responsible	Dalal Mashraqi	1119
Responsible for Business Office	Sumaya Al Jeathen	8713	KG Proctor	Hajar Aljamiah	1118
Personnel	Hadeel Raslan	1104	Nursery 1	Munira-Areej-wajoud	1121
Accountant (1)	Noof Al Nassar	1103	Nursery 2	Amal - Hana	1122
Accountant (2)	Heba Al Zuhair	8714	Nursery 3	Sukaina - Fitna - Wajood	1123
Technology Administration			Teachers's Room KG		1129
IT Department 1	Reem Al-Mutairi/Marwa Alhomoud	1105	Branch Building Proctor	Buthaina Al Rumaith	8725
IT Department 2	Fawziya/Alawia/Bashaier Alarfaj	1106	Branch Building	KG Branch -Arabic	1202
IT Department 3	Khlood Almarwani	1134	Branch Building	KG Branch- English	1203
IT Department 4	Marwa Albalushi	1107	Elementary		
IT Department 5	Layla AL-Saleh	1133			
Curriculum and Professional Development Office			Erly Elementary Academic Coach (Arabic)	Reema Jammal	1124
Academic Advisor	Rola AbuSaqer	8715	K-2 Academic Coach (English)	Mitizila Sanchez-Rasha Alhaiga	1125
Educational Coach	Najah Al Salti	1108	Early Elementary Proctor 1-2 Boys	Aisha Al Baluchi	1126
Assistance of Advisor for Academic and	Alya Al Muraikhi	1109	Upper Elementary Academic Coach-English	Farhat Raza	8717
Library	Rehab-Zainab-Mona-Ghada	1110	Upper Elementary Academic Coach-Arabic	Huda Tahbub	8718
Technology Facilitator	Suha Al Shaikh	1112	1-5 Elementary Proctor- girls	Deema Alkhathlan	1127
Research Unit			SSU Counseling Coach	Sara Al Sunaid	8719
Responsible for Research Unit	Salma Ra'ad - Ashwaq - Haifa	1111	SSU Teachers' Room		1128
Counseling			Teachers' Room 3-5		1130
K-3 Counselor	Noura Al-Sihli	1113	Intermediate and Secondary Administration		
4-5 counselor	haya alarji	1128			
6-8 Counselor	Huda Alghamdi	1115	6 - 12 School Principal	Lama Alakkas	8720
9-12 Counselor	Laila All-Qassab	1114	School Principal's Secretary	Sawsan Al Huqail	2202
Special Subjects			Receptionist (Gate 1)	Sherifa Al Ghamdi	2203
Special Subjects Academic Coach	Essam Al Barazi	8724	MYP Projects Coordinator	Maha Abdullah	2204
Computer Lab (1)	Anhar Asaly	2213	Responsible for Students' Activities	Samia Al Dossary	2205
Computer Lab (2)	Hajar Sabri	2214	Intermediate and Secondary		
Design Lab.	Randa Sultan	2215	Math & Science Academic Coach	Mona Abdullatif	8721
Arts Education (1)	Sabah Fouad	2216	Social Studies & Humanities Academic Coach 3-12	Huda Tahbub	8722
Arts Education(2)	Shadan Alonazi/Maram Almujiresh	2217	English Arts Academic Coach	Imrana Iqbal	8723
Physical Education	Basma-Amani-Eman-Sarah	2218	Intermediate Procter	Atheer AlHarkan	2207
Other Facilities			Secondary Procter	Sumaya K. Alkhelb	2208
Multi-purpose room		2220	Laboratory	Hind A. Aldossary	2209
Schools' Auditorium		2222	College Counselor	Nafeesa Ifarth	2210
School Guard (Gate 1)	Abu Salim	2226	Teachers' Room 1st Floor		2211
School Guard (Gate 2)	Abu Amjad	2227	6-12 English Teachers' Room		2212
Boys' school Number	Yasser Jaafar	3300	Teachers' Room interemediate Gnd Flor		2230
Service Department	Muneer Al Sihati	8774	School Number		8198700